



**Bradley Stoke, Stoke Lodge, The Common (east of A38)
Community Engagement Forum
Date & Time: 7pm - Thursday 22nd February 2018
Venue: The Pavillion, The Avenue, Stoke Lodge BS34 6BD**

Present:

Cllr Brian Hopkinson	Chair
Cllr Paul Hardwick	Deputy Chair
Brian Gaches	SGC Community Engagement Officer
Alison Pilkington	SGC Note taker
Mark Pullin	SGC Strong, Safer Communities Manager
Wm Heath Bennett & 1 colleague	Avon Fire & Rescue
PC Steve Bird & 2 PCSOs	Avon & Somerset Police
Cllr Tom Aditya	Bradley Stoke Town Council
Cllr Tony Griffiths	Bradley Stoke Town Council
Cllr Ben Randles	Bradley Stoke Town Council
Cllr Andy Ward	Bradley Stoke Town Council
Cllr Brenda Stokes	Stoke Lodge and The Common Parish Council
Jenny James	NHW
+25 Residents	

1 Welcome & Introductions

The Chair, Brian Hopkinson welcomed everyone to the meeting and made introductions.

Apologies were received from: Richard Aquilina, Sharon Petela, Sarah Pomfret and Steven Withers.

2 Community Engagement Forum Chair & Vice-Chair Elections

Brian Gaches informed the Group that 2 nominations for Chair were received and 2 for Vice-Chair. Chair - Brian Hopkinson and Tony Griffiths. Vice-Chair – Paul Hardwick and Tom Aditya. An election will now take place which will close on 9th March 2018 and the results will be announced shortly afterwards.

3 Update from Avon Fire and Rescue (AFRS)

Avon Fire and Rescue Service provided an update prior to the meeting from Station Manager Gary Weeks, Patchway Fire Station for the period to December 2017 (See Appendix 2).

Avon Fire and Rescue attended the meeting and mentioned that free Home Fire Safety visits are still available to residents.

Q – I have a fire alarm which was fitted by AFRS with an expiry date of June 2018, will you refit a new one for me?

A –Yes, just contact us.

Q – There is a burnt out vehicle in the woods of the Nature Reserve, do you know how long it has been there and has it been reported?

A – Not aware of it but contact AFRS and they will be able to help.

Contact: Non-emergency Tel - 01179262061 or email – Patchway Station Manager: gary.weeks@avonfire.gov.uk

4 Update from Avon and Somerset Police

Beat Manager PC Steve Bird reported:

- 12 crimes in total which included 3 burglaries (2 domestic), 6 violence and 1 criminal damage to car.
- Bradley Stoke area – 15 bike thefts over the last 3 months (none in last 30 days).
- Recently held a bike marking event in the area and well over 100 residents attended.
- 6 burglaries (none in last 30 days).
- A number of anti-social behaviour incidents.

Q – Have you the details of any incidents in the Willowbrook Centre?

A – Unfortunately not got stats as a separate team is responsible for this area. However contact 101 to ascertain this information.

Q – Are you nearer to catching the graffiti culprits?

A – We are working very closely with Stoke Gifford and Patchway stations.

Q – Is it necessary to report graffiti incidents?

A – Yes, continue to report these incidents, however little can be done unless we actually catch them doing it.

5 Presentation/Q&A: Local Parking Issues (Mark Pullin – SGC Strong, Safer Communities Manager)

Mark Pullin mentioned:

- He is the manager responsible for parking enforcement within South Glos.
- Can appeal a Parking ticket (PCN) but there are a lot of myths associated with them – there is a legitimate appeal process and residents were urged to contact South Glos Council if wishing to appeal.
- Appeals can be directed to the Traffic Penalty Tribunal who are independent specialists in parking laws.
- Appeals received are reviewed on a regular basis i.e. if a high number of appeals are received for a particular area, these will be highlighted.
- Parking Enforcement Officers are not on commission and e.g. have no targets relating to the number of tickets issued.
- Within South Glos there are two teams of 7 officers who work 10 hour days - 4 days on/4 days off.
- 2 camera cars which are clearly branded and are able to enforce the law at 'school keep clear' markings and bus stops only.
- There are also some fixed cameras on lamp posts on the Metrobus route.

- Parking on white lines are advisory and therefore unable to enforce.
- Where there are double or single yellow lines, these cover the pavements also and therefore an offence to cross and park on the pavement in these areas.
- Parking obstructing a dropped footway is an offence and can be enforced. Residents were urged to report any such incidents giving date/time if regular occurrence.
- Resident parking schemes are moving to an on-line system. Officers will have hand held computer system to ascertain whether illegally parked.
- South Glos Parking Services and police work very closely together to resolve parking issues in the area.
- Areas around schools are problematic due to some parents driving irresponsibly.
- Kenmore Drive – aware of parking problems here.
Residents encouraged to visit and report on the South Glos website – ‘Park Legally’ (parklegally@southglos.gov.uk) or email – Mark Pullin direct (mark.pullin@southglos.gov.uk)

Q – A local resident with son in wheelchair is experiencing problems with cars parked on pavements and asked whether anything could be done.

A – Yes – take registration number, report it and police will then attend. Also South Glos may consider events as anti-social and take further action.

Q – Police previously issued an advisory notice leaflet to parking offenders, can these be re-introduced?

A – These are still used.

Q – Cranham Drive – there are currently no markings preventing parking across my driveway but I am repeatedly unable to reach my drive due to cars blocking the entrance. Do I have a right to access my car, and how do I apply for parking restrictions?

A – You can contact South Glos Council but unfortunately it will not be considered as a high priority against the limited funding available and many other larger parking schemes competing for this.

Q – Is it possible to introduce a resident parking scheme near my home?

A – Just contact me and area will be assessed, however if majority of homes have their own driveways in the area its very unlikely that a resident parking scheme will be awarded.

Q – School Close is a particular problem as there is insufficient parking available for the 3 schools, what can be done in this area?

A – Resident was urged to contact South Glos who will then carry out a resident parking assessment and if successful could introduce limited parking times. Also report issue to Bradley Stoke Parish Council who are currently looking into the problem of parking in the area, which includes blocking of driveways. There has been money allocated in budget and currently working very closely with South Glos council to alleviate this problem. It was also mentioned that if committing an offence, penalty notices can be issued.

Q – If the blocking of driveways is not a priority, what is?

A – Safety of children and schools are considered higher priorities.

Q – Bourton Avenue - Is it possible for Parking Enforcement Officers to attend 8.45/8.50am as patrolling the area but too early.

A – Will consider this as constantly walk around known 'hotspots'.

Q – Who determines location of Parking Enforcement Officers?

A – It's a joint effort – 3 schools in Stoke Lodge recently patrolled as problems increasing. Parents of these schools have been sent a letter via schools, regarding the parking issues but will dedicate even more time to this and planning to visit mornings and afternoons for a whole week shortly. Zero tolerance and therefore anyone committing an offence will get a ticket. Will park a distance away from schools and walk so not high visibility.

This problem isn't just unique in this area but throughout South Glos. Patrol car does act as a deterrent. There are white lines in area which are advisory, however currently trying to replace them with double yellow lines.

Q – Are there any statistics regarding distance children travel to school and means in the area?

A – A lot of people do walk to school and recently introduced crossing has encouraged this. However, unfortunately some local parents still drive. Currently considering only school staff to enter School Close.

Q – Is it possible for residents to take photos of vehicles which are causing an obstruction?

A – Yes but obviously concerned about their safety and unable to enforce unless uniformed officer.

Q – Do you have the authority to prevent the same 2 cars from repeatedly parking in the turnaround area?

A – Can't enforce but can issue Parking Notices.

Action

Mark Pullin and Brian Hopkinson agreed to visit the problem areas mentioned.

6 Updates from SGC Councillors/Town & Parish Councils

Cllr Paul Hardwick, Bradley Stoke Town Council reported:

- Shortly to purchase pressurised steam cleaner to remove graffiti in area at a cost of £3800. This will then be available for loan to anyone to remove graffiti.

Q – Is this a specialised steam cleaner as it appears rather expensive?

A – Yes, it is geared specifically to remove graffiti and will also include training costs and solutions. It will be possible to use anywhere as it comes with a generator.

Q – Do you ever catch any graffiti offenders and if so, how are they punished?

A – We occasionally catch young children offending, however to prosecute they need to be 'caught in the act'. We have different penalties but usually ask them to remove their graffiti.

Cllr Brian Hopkinson, Stoke Lodge Parish Council reported:

- Although South Glos had increased rates by almost 5.9% which would not have been done unless necessary, Stoke Lodge and the Common had decreased their precept by £11.00 per D rated property. Taking it to some

£88.00 this had resulted in the lowest increase overall for residents of South
Glos.

7 Agree minutes of last meeting as a true record – 12th October 2017

These were agreed as a true and accurate record of the meeting with the following amendment:

9G and 9J - Change Andy Ward to Andy Alsop.

8 Update on issues/priorities from last meeting

a) See updates in Appendix 1.

9 Discuss new Local Community Issues (P = Priority)

	Issue and location	Comments	Action
P	a) Aztec West Roundabout	<p>Cllr Brian Hopkinson led the discussion saying people are still experiencing major traffic problems around the Aztec West roundabout off M5 Junction 16. Highways England are happy for traffic to leave the motorway but have not been particularly cooperative in traffic flow around Aztec West roundabout. This is considered to be a significant cause of the congestion at Aztec West roundabout.</p> <p>South Glos are considering whether to take on the responsibility of Aztec West roundabout.</p> <p>Several mitigation measures outside the scope of the road scheme which was substantially completed in October 2017 have been identified to assist in alleviating the current issues as follows:</p> <p>1. Do nothing – complete the original scope of scheme and continue to lobby Highways England for improvements to M5 Junction 16</p> <p><u>Positive</u> Continued improvement on A38 southbound; Continued improved safety for Non-motorised-users.</p> <p><u>Negative</u> Reputational damage; Continued complaints from motorists. Cost - £24,000.</p> <p>2. Make lane 1 (nearside) from between Aztec West Roundabout and M5 Junction 16 southbound on-slip lane 'left only'.</p>	<p>Brian Hopkinson will pursue with SGC Officers/Highways England and provide an update at the next CEF meeting.</p>

		<p><u>Positive</u> Predominant flow from slip lane would have priority; M5 southbound traffic would not have to compete with A38 northbound traffic;</p> <p><u>Negative</u> Need to model and consult with HE; Lane designation traffic signs would need to be replaced; Potentially increased traffic volumes in A38 northbound lanes 2 and 3; A38 northbound on-carriageway cyclists would need to move across to lane 2. Cost - £34,000</p> <p>3. Create 4 lanes at the A38 northbound approach to M5 Junction 16. Lanes designated as follows: Lane 1 – M5 southbound Lane 2 – A38 northbound Lane 3 – M5 northbound Lane 4 – M5 northbound</p> <p><u>Positive</u> All lanes are dedicated at stop line; Predominant flow on link between roundabouts has 2 dedicated lanes; Lane discipline may improve at Aztec West Roundabout; Reduced exit blocking at M5 Junction 16 thereby creating capacity on A38;</p> <p><u>Negative</u> Lane designation traffic signs would need to be replaced including possible post and foundation replacements at northernmost sign; Lanes would be narrow/minimum width; Potentially increased traffic volumes in A38 northbound lanes 2 and 3; Public and Stakeholder Consultation may be required; Possible conflict with existing underground utilities; A38 northbound on-carriageway cyclists would need to move across to lane 2. Cost £74,000</p> <p>4. Implement Traffic Regulation Order (TRO) to attempt to prevent left turning manoeuvre from Bradley Stoke Way lane onto A38 northbound.</p>	
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		<p><u>Positive</u> A38 exit blocking would be reduced; Existing yellow box would receive more compliance; Low implementation costs due to minimal physical works.</p> <p><u>Negative</u> Significant time required to advertise TRO; Only enforceable by the Police, there police would need to attend; Cost - £34,000</p> <p>5. Experimental temporary signalisation of first internal roundabout in business park between 3pm and 7pm.</p> <p><u>Positive</u> Ability to balance flows to allow longer queues to discharge more quickly;</p> <p><u>Negative</u> Would need buy in from business park management; Could lead to requirement of permanent signalisation roundabout. Cost - £38,000</p> <p>At the CEF meeting residents were asked for possible suggestions to resolve the issues. Brian Hopkinson can then feedback at future meeting between Highways England and South Glos. These were as follows:</p> <ol style="list-style-type: none"> 1. Introduce cameras near 'yellow boxes' to enable penalties to be enforced. 2. Investigate whether the bus lanes between Aldi and Woodlands are required and remove. Believe that only number 77 bus uses this bus lane. 3. Check the light sequencing for vehicles travelling along Bradley Stoke Way towards Aztec West and motorway. Only seems to be a problem since the lights failed late 2017. 4. Bradley Stoke Way currently filters onto 1 lane and is therefore extremely difficult to approach the inside lane for the M5. 	
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		5. Push Highways England angle to get them actively engaged.	
	b) Condition of kerb stones	A resident mentioned that the bad condition of kerb stones caused damage to his tyre. Resident was advised to report this to SGC via the info/contact details made available at the meeting in the 'Useful Information' leaflet.	
	c) Pre-planning application for fast-food outlets at Willowbrook Centre	Residents expressed concerns with the recent application for fast food outlets at Willowbrook Centre and would like it added to agenda at next BSTC Planning Meeting. Cllr Brian Hopkinson advised the next BSTC Planning Meeting for Bradley Stoke Area is on Wednesday 28 th February 2018 and item will be added to the agenda. Residents can contact Brian Hopkinson for any further information.	
	d) Proposed heavy works at Parkway Station	This has been in planning stage for a considerable time. However residents only given 2 weeks' notice of works and the anticipated number of lorries per day required to carry out works.	Brian Gaches will ask Network Rail to comment.
	e) Parking problems at Bradley Stoke Community School	It was mentioned that there are parking issues at Bradley Stoke Community school. Police said they intend to prioritise the parking issues at the 3 Stoke Lodge schools and then tackle Bradley Stoke Community School.	See item no. 5 on page 4 of these minutes - Brian Hopkinson will include this location visited with Mark Pullin.

10 Any other business

Date, time and venue of next meeting: Thursday 28th June 2018 at 7pm @ Jubilee Centre, Savages Wood Road, Bradley Stoke BS32 8HL

Meeting closed time: 21.15pm

Appendix 1

Updates on issues for Bradley Stoke, Stoke Lodge, The Common (east of A38) Community Engagement Forum meeting raised at previous meetings (P = Priority)

a) Issues carried forward from meetings prior to 12th October 2017

Issue / Location / Action	Update
<p data-bbox="124 421 702 454">Parking in Bourton Avenue, Stoke Lodge</p> <p data-bbox="124 488 754 589"><u>Action:</u> Police agreed to look at this site where it was reported vehicles are parking on advisory white lines.</p>	<p data-bbox="815 421 1398 454">Beat Manager had visited site but will revisit.</p> <p data-bbox="815 488 1390 622">Advisory lines had been installed to allow movement. However a number of residents have reported this and currently considering introducing double yellow lines in area.</p>

a) Issues raised at the last meeting on 12th October 2017

Issue / Location / Action	Update
<p data-bbox="124 808 635 842">Advertising of Police Beat Surgeries</p> <p data-bbox="124 887 783 1021">Ensure Police Beat surgeries are clearly promoted in future via Bradley Stoke Journal and Beat webpage, and consider the introduction of a Board for future dates at the Willowbrook Centre.</p>	<p data-bbox="815 808 1414 976">Police confirm, having checked the website, the Surgeries are all advertised for February. They also advertise these on the Willowbrook Centre's Facebook page, their website and "tweet" when appropriate.</p> <p data-bbox="815 1010 1430 1111">They also advertise them when they appear on BSCR as well as a sign outside the office. On the day of the Beat surgery signage is put out.</p> <p data-bbox="815 1144 1430 1749">Stephen Horton, Bradley Stoke Journal, had provided the following feedback on the above update prior to the CEF meeting: <i>"Most of this response is irrelevant. The issue raised was that surgery dates were not being passed to the Bradley Stoke Journal (the only media reaching every home in Bradley Stoke) or the beat webpage. No mention was made of WBC or BSCR or tweets. Action agreed related only to the Bradley Stoke Journal and beat team's webpage. The response says nothing about the Bradley Stoke Journal. I can tell you that despite asking every month since October (Request is sent to media contact at police HQ and copied to all beat team members), no information was provided in advance of magazine publication for November, December or January.</i></p> <p data-bbox="815 1783 1430 2054"><i>On 10/01/18 I was forwarded an email by PCSO Alicia Harvey that had been sent by Claire Fletcher to the Willow Brook Centre the previous day, giving dates for Jan and Feb (too late for Jan magazine). These dates were added to the police beat team's webpage on 20/01/18. Conclusion: in the subsequent four months, dates have only been made available</i></p>

		<p><i>to the Journal in time for one monthly issue (Feb) and only appeared on the beat team's webpage from 20/01/18 (three months after the last CEF meeting). My conclusion: Response has been unsatisfactory."</i></p> <p>At the CEF on 22nd February Police also commented: Unfortunately Beat surgery locations can change due to demand but they hold at least 1 per month. Residents are encouraged to look on website and police also freely give out their mobile contact numbers. PC Steve Bird and Cllr Brian Hopkinson said these should also be advertised on the Patchway/Bradley Stoke/Stoke Lodge Council websites.</p> <p>Action: Pc Steve Bird/Cllr Brian Hopkinson will liaise on this and contact Jenny Bigwood at Avon & Somerset Police who is responsible for press communications.</p>
	<p>Speeding in Stean Bridge Road</p> <p>Volunteers were asked to come forward to help use speed camera which the Neighbourhood Watch team recently bought.</p> <p>Action: Brian Gaches will contact SGC Road Safety Team to assess the suitability of erecting a speedvisor and/or for the Police camera van team to monitor.</p>	<p>December 2017:</p> <p>Speed monitoring in Stean Bridge Road took place in November. This showed the overall average speed of all vehicles was 23mph. 85% of all vehicles were travelling at 26mph or less.</p>
<p>P</p>	<p>Parking concerns</p> <p>Various concerns about parking in the area were raised.</p> <p>It was clarified to the group which parking issues should be reported to SGC or Police.</p> <p>Parking in the area is a major problem and Chair, Brian Hopkinson, mentioned situation at last Stoke Lodge Parish Council meeting. Will also mention at next Bradley Stoke Parish Council Meeting. He also requested this topic is a main focus at the next CEF meeting at which a SGC Manager (Mark Pullin) will be asked to attend. Sgt Adrian Fallows reported Mark Pullin attended and gave a similar presentation at the Hanham & Longwell Green CEF.</p> <p>Actions:</p> <p>a) Residents to report parking offences to police/SGC as noted (with photos if possible).</p> <p>b) Brian Gaches to invite Mark Pullin to attend the next CEF meeting, and include details</p>	<p>Mark Pullin will attend the CEF meeting in February 2018.</p>

	<p>of parking enforcement visits/offences recorded in the area in the next 3 months.</p>	
	<p>New Crossing at Braydon Avenue (It was noted this falls under the Stoke Gifford CEF boundary)</p> <p>Resident concerned about cost of installing the road surface twice as the initial surface was removed and replaced with anti-skid surface.</p> <p>Action: Brian Gaches to contact Cllr Keith Cranney (CEF Chair and SGC Cllr) for information/guidance.</p>	<p>November 2017: Cllr Keith Cranney referred to SGC Highways who responded:</p> <p><i>'The road surface wasn't installed twice, it was the zebra crossing markings which were installed twice.'</i></p> <p><i>The crossing was implemented in April 2017 outside of the normal resurfacing season. We knew then that the road would need to be resurfaced (to provide adequate skid resistance on the approaches to the crossing) as installing high friction surfacing to the existing road surface would not have stuck and worn off very quickly but we decided that users would benefit from being able to use the crossing as soon as possible so that's why we installed the zebra crossing lining on the existing surface. The road markings, which are a relatively low cost element of the scheme, were reinstated after the road was resurfaced.'</i></p>
	<p>Park – Cricket Club Works</p> <p>2 posts have jagged edges recently caused serious injury to dog. Has been raised with BSTC.</p> <p>Action: Brian Hopkinson will raise with Cllr Roger Avenin.</p>	<p>Brian Hopkinson confirmed Cllr Roger Avenin is dealing with this but he has not had a recent update – to carry forward.</p>
	<p>Building works at Fairford Crescent</p> <p>Excessive mud on road in area due to building works.</p> <p>Action: Brian Hopkinson will refer problem to Andy Alsop.</p>	<p>Brian Hopkinson referred problem to Andy Alsop and has been concluded.</p>
	<p>Overgrown Brambles and fallen tree – Bradley Stoke Way</p> <p>Action: Brian Hopkinson will contact Mark King (SGC Head of Streetcare).</p>	<p>Brian Hopkinson contacted Mark King and matter has been resolved.</p>
	<p>Metro Bus works – Bradley Stoke Way south end.</p> <p>A problem was reported regarding the last pedestrian island on this road (near The Worthys junction) as it hasn't been widened like others. This means there are 2.5 carriageways width to cross the road which is dangerous.</p> <p>Action: Brian Gaches to investigate with SGC.</p>	<p>October 2017: SGC Metro Bus team responded:</p> <p><i>'The island in question was not within the scope of the MetroBus works to widen.'</i></p> <p><i>Regarding road safety, there are no specific guidelines over the acceptable length of an uncontrolled crossing.'</i></p>

		<p><i>However, the minimum requirement at controlled crossings without a refuge is 11 metres as desirable with a maximum of 15 metres. The crossing length between the island and the kerblines is 9.6 metres at this location and sight lines are good for the speed of the road.</i></p> <p><i>This section of road will be shortly undergo a Stage 3 Road Safety Audit and this will define if there are any additional road safety concerns. Should any safety concerns be raised at this point they will be addressed'</i></p>
	<p>Parking - Chelford Grove Shops</p> <p>Customers using shops finding it almost impossible to park.</p> <p>South Glos Highways engineer visited area recently and identified numerous works but will be a lengthy process.</p> <p>Action: Brian Hopkinson with contact Andy Alsop to expedite.</p>	<p>Brian Hopkinson met with Andy Alsop and introduced alternative parking for office workers. However this was only successful for a short period. Signed petition has now been submitted to South Glos Council to introduce parking restrictions and this has been added to list of works to be considered for funding/prioritisation.</p>
	<p>Graffiti and vandalism</p> <p>Brian Hopkinson will mention problem at next Council meeting. Monday 16th October – BSTC Youth Leisure Amenities Meeting 7pm @ Jubilee Centre.</p>	<p>Brian Hopkinson to provide an update at next CEF meeting.</p> <p>Stephen Horton, Bradley Stoke Journal, had provided the following feedback prior to the CEF meeting: <i>"My comment: I would expect to see a summary of what was discussed and agreed at the BSTC meeting."</i></p> <p>Update at CEF meeting 22nd February: (see item no. 6 on page 4 of these minutes) Cllr Paul Hardwick, Bradley Stoke Town Council reported: Shortly to purchase pressurised steam cleaner to remove graffiti in area at a cost of £3800. This will then be available for loan to anyone to remove graffiti.</p>

Appendix 2 – Avon Fire & Rescue report

Fire Service Summary	December 2017		
Community Fire Safety Activity:			
Total of last Three months			
October 2017 - December 2017			
Home fire safety visits	18		
Education Institutions visits	1		
Off Station Community Events	0		
Fire Incidents:	Jan 2016 – Dec 2016	Jan 2017 – Dec 2017	Change
Deliberate vehicle fires:	0	1	1
Deliberate small fires:	8	7	-1
Deliberate large non-vehicle fires:	4	5	1
Accidental dwelling fires:	6	3	-3
Other fire incidents:	5	5	0
Non-fire incidents:	24	30	6
False Alarm incidents:	48	51	3
Total number of incidents attended:	95	102	7
Station Managers report:	Avon Fire and Rescue service are constantly working with partner agencies to ensure we provide an efficient service to meet the needs of the communities that we serve. Further information can be obtained on our website www.avonfire.gov.uk		
National Campaign Theme:	This winter Avon Fire & Rescue Service are working with Public Health England to promote preventative measures such as Home Fire Safety, winter preparedness and spotting early identification of indicators of poor health or lifestyle choices.		
How to contact us:			
Fire Station:	Patchway		
Station Manager:	Gary Weeks		
Station Address:	Rodway Road, Patchway BS34 5PE		
Email:	Gary.Weeks@avonfire.gov.uk		
Telephone:	01179 262061		
In an emergency:	999 or 112		
For non emergency:	01179 262061		
	www.avonfire.gov.uk	Facebook: avonfirerescue	Twitter: @avonfirerescue